

INFORMATION TO SUPPLIERS

The company _____ located in _____ as Data Controller of personal data in accordance with Article 4 of Regulation (EU) 2016/679 informs you, pursuant to Article 13 of the Regulation, which will treat your personal data in via manual and / or with the support of computerized means for the purposes indicated below.

Purpose of the treatment

The personal data you provide will be processed for purposes related to the execution of the supply contract, including any pre-contractual phase and, specifically, forwarding communications of various kinds and with different means of communication (telephone, mobile phone, text message, email, fax, paper mail); make requests or fulfill requests received; exchange information aimed at the execution of the contractual relationship, including pre and post contractual activities.

Your data may be processed for internal statistical purposes and market research.

Failure to provide personal data will make it impossible for us to process contracts and other related obligations, as well as to properly manage mutual business relations.

Legal basis

Your personal data will be processed for the execution of a contract concluded with you or for the execution of pre-contractual measures taken at your request.

Recipients of the data

Furthermore, your data may be disclosed to third parties, for technical and operational requirements strictly related to the purposes set out above and in particular to the following categories of subjects:

- a) bodies, professionals, companies or other structures appointed by us in charge of processing related to the fulfillment of administrative, accounting and management obligations related to the ordinary conduct of our economic activity, also for purposes of credit recovery;
- b) to the public authorities and administrations for the purposes

connected to the fulfillment of legal obligations or to the persons entitled to access it by virtue of provisions of law, regulations, community regulations;

c) banks, financial institutions or other subjects to whom the transfer of the aforesaid data is necessary for the performance of our company activity in relation to the performance of the contractual obligations assumed in your comparisons.
d) suppliers of installation, assistance and maintenance services for IT and telematic systems and systems and all the services that are functionally connected and necessary for the performance of the services covered by the Contract.

Data retention times

Your personal data will be kept for the time strictly necessary to carry out the purposes described above and to fulfill the obligations established by law.

Data transfer

The Data Controller does not transfer personal data to countries third parties or international organizations.

However, it reserves the right to use cloud services; in In this case, service providers will be selected among those who provide adequate guarantees, as provided for in Article 46 of Regulation (EU) 2016/679.

Rights of the interested party

Pursuant to articles 13, paragraph 2, and from 15 to 21 of Regulation (EU) 2016/679, we inform you that in relation to the processing of your personal data you can exercise the following rights:

a) Right to obtain access to personal data and the following information:

- confirmation that the processing of personal data is currently underway;
- the purposes of the processing;
- the categories of personal data;
- the recipients or categories of recipients to whom the personal data have been or will be communicated;
- if the data are not collected from the data subject, all information available on their origin;
- the existence of an automated decision-making process, including profiling;

- a copy of the personal data being processed.

b) Right of rectification and integration of personal data;

c) Right to delete data ("right to be forgotten") if one of the following reasons exists:

1. personal data are no longer necessary with respect to the purposes for which they were collected or otherwise processed;
2. the interested party revokes the consent to the processing of data and there is no other legal basis for the processing;
3. the party opposes the processing and there is no legitimate overriding reason to proceed with the processing;
4. personal data have been processed unlawfully;
5. personal data must be deleted to fulfill a legal obligation under Union law or the law of the Member State to which the data controller is subject;

The data controller, if he has made public personal data and is obliged to delete it, must inform the other owners who process the personal data of the request to delete any link, copy or reproduction of his data.

d) Right to limitation of treatment in the event that:

1. The interested party contests the accuracy of personal data, for the period necessary for the data controller to verify the accuracy of such personal data;
2. The processing is illegal and the interested party opposes the cancellation of personal data and asks instead that its use is limited;
3. Although the data controller no longer needs it for processing purposes, personal data are necessary for the data subject to ascertain, exercise or defend a right in court;
4. The interested party opposed the processing, pending verification of the possible prevalence of the legitimate reasons of the data controller with respect to those of the interested party.

e) Right to propose a claim to the Guarantor for the protection of personal data, following the procedures and indications published on the official website of the Authority www.garanteprivacy.it.

f) Right to portability of the data or the right to receive in a structured format, commonly used and readable by device automatic personal data concerning him provided to a holder of the processing and if necessary transmit them to another holder of the treatment, if the treatment is based on consent or on a contract and is carried out by automated means. If technically possible, the interested party has the right to obtain the direct transmission of data from a data controller to a other.

g) Right to oppose the processing of data at any time personal data, including profiling, in particular where:

1. processing is based on the legitimate interest of the holder, subject to explanation of the grounds of the opposition;
2. personal data are processed for direct marketing purposes.

h) Right to not be subject to a decision based on it solely on automated processing, including the profiling, except in cases where the decision: is necessary for the conclusion or execution of a contract between the data subject and a the data controller is authorized by Union law or of the Member State to which the controller is subject or yes bases on the explicit consent of the interested party.

i) Right to withdraw consent at any time; obviously with every consequence deriving from the impossibility of being able to comply with legislative or contractual provisions if the processing is established by these provisions.

The exercise of rights is not subject to any form constraint and is free.

How to exercise rights

The interested may at any time exercise the rights by sending:

- a registered letter to _____
- an e-mail to the address _____